

PETERBOROUGH LAKEFIELD POLICE SERVICES BOARD

January 12th, 2010 – PUBLIC MEETING

Minutes of the public meeting of the Peterborough Lakefield Police Services Board held in the Hugh Waddell Boardroom of the Peterborough Lakefield Community Police Headquarters.

MEMBERS PRESENT: Dr. Thomas H.B. Symons, Chair
Mrs. Nancy Martin, Vice Chair
Mayor Paul Ayotte
Deputy Reeve Mary Smith
Mr. R. Kenneth Armstrong

ALSO PRESENT: Murray Rodd, Chief of Police
Stephen Streeter, Deputy Chief of Police
Niquel Pritchard Pataki, Administrative Assistant

1. The first meeting of the Peterborough Lakefield Police Services Board for 2010 was called to order by Niquel Pritchard Pataki, Administrative Assistant, in accordance with section 4 of the Procedural By-Law. (10:04 AM)

2. Appointment of the Chair and Vice-Chair

The *Police Services Act* requires the appointment of a Chair and Vice-Chair at the first meeting held in January each year. The Administrative Assistant carried out the election for these positions. The following resolutions were passed.

Moved by Mrs. N. Martin
Seconded by Mayor Ayotte

That Dr. Thomas H.B. Symons be Chair of the Peterborough Lakefield Police Services Board for the year 2010. –
CARRIED

Moved by Dr. T.H.B. Symons
Seconded by Deputy Reeve M. Smith

That Mrs. N. Martin be Vice-Chair of the Peterborough Lakefield Police Services Board for the year 2010. –
CARRIED

3. Moved by Mayor Ayotte
Seconded by Mrs. N. Martin

That the agenda of the Peterborough Lakefield Police Services Board for the public meeting of January 12th, 2010 be approved as amended. –
CARRIED

4. A declaration of conflict of interest was not noted.

5. Moved by Deputy Reeve Mary Smith
Seconded by Mrs. N. Martin

That the Minutes of the public meeting of the Peterborough Lakefield Police Services Board of November 10th, 2009, be approved as circulated.

6. Chairman's Remarks and Member's Questions

Dr. Symons stated he was honoured to serve as Chair for the fifth year. He greatly values and enjoys this position. He thanked the Board members for their contributions, the Chief and Deputy Chief for their work and the Administrative Assistant for her work.

Dr. Symons noted the thoroughness of the Business Plan and the completion of the Organizational Review. He asked Mayor Ayotte to arrange for him to present the Organizational Review and the Business Plan to council.

He also thanked Mr. K. Armstrong for his leadership and attention to the heritage of the police force. We are one of the oldest forces in North America.

7. Chief's Remarks

Chief Rodd extended a Happy New Year to the Board and media. He stated it was a very successful year. We are looking at 2010 to execute the priorities of the Business Plan, along with tactical issues as well.

He also thanked the Board for their patience in indoctrinating him in this position and the Deputy Chief for his support.

8. Correspondence

Moved by Mayor Ayotte

Seconded by Deputy Reeve Mary Smith

That the following correspondence be received as one omnibus motion:

a) Ministry of Community Safety and Correctional Services

- That the email dated November 9th, 2009 updating the policing community on the Hydro One Theft of Power Investigations Program and the Hydro One Networks Disconnection of Power Policy.
- That the email dated November 16th, 2009 informing the policing community of the recommendations made by the Amber Alert Steering Committee.
- That the email dated November 17th, 2009 advising the policing community of the updated Guidance Document on the Disclosure of Police Records to Correctional Authorities.
- That the letter dated December 8th, 2009 advising Mr. Ken Armstrong of his reappointment to the Board for another three year term. -

b) 2010 International Conference for Police and Law Enforcement Executives

- That the letter dated November 9th, 2009 informing them of the 2010 International Conference for Police and Law Enforcement Executives being held May 2nd to 4th in Richmond Hill, Ontario. -

c) Ontario Civilian Police Commission

- That the letter and draft proposal of changes to the Rules of Practice for the Ontario Civilian Commission dated November 20th, 2009. -

d) BlueLine Magazine

- That the December 2009 edition of Canada's National Law Enforcement Magazine. -

e) Canadian Association of Police Boards

- That the Fall 2009 Newsletter from the Canadian Association of Police Services Boards.
- That the email from the Canadian Association of Police Services Boards seeking volunteers interested in writing articles about police governance, board policies, provincial policy recommendations etc. for the next issue of the CAPB National for March 2010.
- That the five copies of the CAPB 20th Annual Conference Report.
- That the CAPB Resolutions Guidelines and note that the deadline for resolutions to be received is March 15th, 2010.
- That the Statistics Canada report on Police Resources in Canada 2009 as well as the 2009 Crime Severity Index. -

f) Zone Three

- That the fax dated December 7th, 2009, from Zone 3 giving notice of their next meeting on January 19th, 2010 at 9:00 AM at Rama Police Services Headquarters, Rama, Ontario

g) Card of Thanks

- That the card of the thanks from the family of Nancy Hawthorne. –
- h) Ontario Association of Police Services Boards (OAPSB)
- That the OAPSB Bulletin Board for December 2009 be received. -

Dr. Symons stated he was delighted with the reappointment of Mr. K. Armstrong for another three-year term.

Chief Rodd stated that the senior management team would be attending 2010 International Conference for Police and Law Enforcement Executives in Richmond Hill.

Deputy Chief Streeter said there are some fantastic opportunities at this conference. The agenda is excellent especially for the senior management team as they are all quite new in their positions.

Mayor Ayotte mentioned the article in the OAPSB's Bulletin Board on video cameras in Toronto. He asked if this was OAPSB driven.

Chief Rodd stated these are typically incident driven. The best return is in the hours saved in investigation.

Mayor Ayotte asked Chief Rodd to get us some background information on this, as this should be something we are using.

Chief Rodd will bring a report to the next meeting.

Mrs. N. Martin noted that the Workplace Violence Legislation has passed. The Administrative Assistant and herself attended a seminar on this in November.

9. Use of Force Report

Moved by Mayor Ayotte
Seconded by Ken Armstrong

That the Board receive the report dated January 6th, 2010 outlining the Use of Force for 2009. –
CARRIED

10. Complaints

Moved by Mrs. N. Martin
Seconded by Deputy Reeve Mary Smith

That the Board receive the report dated January 7th, 2010 outlining the Complaints received for 2009. -
CARRIED

11. Procedural By-law #96-2009

Moved by Mr. K. Armstrong
Seconded by Deputy Reeve Mary Smith

That By-Law 96 -2009 entitled, "A By-Law To Govern The Proceedings Of The Peterborough Lakefield Police Services Board, The Conduct Of Its Members And The Calling Of Meetings", be approved in first and second reading. –
CARRIED

Moved by Mr. K. Armstrong
Seconded by Deputy Reeve Mary Smith

That By-Law 96 -2009 entitled, "A By-Law To Govern The Proceedings Of The Peterborough Lakefield Police Services Board, The Conduct Of Its Members And The Calling Of Meetings", be approved in third reading and passed this 12th day of January 2010. –
CARRIED

Moved by Mr. K. Armstrong

Seconded by Deputy Reeve Mary Smith

Further, that the Board repeal By-Law 92-2003, "A By-Law To Govern The Proceedings Of The Peterborough Lakefield Police Services Board, The Conduct Of Its Members And The Calling Of Meetings" and By-Law 94-2004, "A By-Law to amend By-Law 92-2003", this 12th day of January 2010. –
CARRIED

Mr. K. Armstrong said the Policy Committee received input from Mayor Ayotte and Smith-Ennismore-Lakefield Township with this by-law.

12. Minutes of the Policy Committee Meeting

Moved by Mr. K. Armstrong
Seconded by Mrs. N. Martin

That the Board receive the Minutes of the Policy Committee Meeting from November 12th, 2009. –
CARRIED

13. Minutes of the Heritage Committee Meeting

Moved by Mr. K. Armstrong
Seconded by Deputy Reeve Mary Smith

That the Board receive the Minutes from the Heritage Committee Meeting from November 9th, 2009. –
CARRIED

Mr. K. Armstrong reported on the recent work of the Heritage Committee. He stated there are three display cases being made. Two will remain here and one will be going to Lakefield. He also noted the display in the public library last week on the history of the service. Retired Sergeant Rob Hotston also participated in a half hour program on Cogeco and Retired Inspector Bob Lewis has been added to the committee.

14. Schedule of Board Reports for 2010

Moved by Deputy Reeve Mary Smith
Seconded by Mrs. N. Martin

That the Board receive the Schedule of Board Report for 2010. –
CARRIED

15. Canadian Association of Police Boards

Moved by Deputy Reeve Mary Smith
Seconded by Mrs. N. Martin

That the Board receive the email dated December 7, 2009, giving notice that their office is relocating along with the registration information for 2010. Further, that the Board approve the renewal of the membership fees for 2010 for the Canadian Association of Police Boards be approved in the amount of \$925.00. –
CARRIED

16. Business Plan for 2010 – 2012

a) Moved by Mr. K. Armstrong
Seconded by Deputy Reeve Mary Smith

That the Board receive and adopt the final summarized version of the Business Plan for 2010 – 2012 and that this document will be for public release after consultation and discussion with City Council and the Council of the Township of Smith-Ennismore-Lakefield. –
CARRIED

b) Moved by Deputy Reeve Mary Smith

Seconded by Mrs. N. Martin

That the Board receive the final full-length version of the Business Plan for 2010 – 2012.
– CARRIED

Mr. K. Armstrong informed the Board that we are about a month behind due to getting quotes on the printing and design of the plan. The goal is to have a printed document in February.

Mayor Ayotte will arrange for a presentation of the Business Plan to his council.

17. Introduction of the New Recruits

The five new recruits were introduced and presented to the Board.

18. Introduction of the Newly Promoted Member of the Service

Newly promoted Sergeant Tim Millard was presented to the Board.

19. Moved by Mrs. N. Martin

That the public meeting is adjourned and the Board convene their In-camera Meeting.

Niquel Pritchard Pataki
Administrative Assistant, Peterborough Lakefield Police Services Board

Read and approved this 9th day of March, 2010

Dr. Thomas H.B. Symons
Chair, Peterborough Lakefield Police Services Board