



PETERBOROUGH LAKEFIELD POLICE SERVICES BOARD

LE-020 - Collection, Preservation and Control of Evidence and Property

1. It is the policy of the Peterborough Lakefield Police Services Board with respect to property and evidence control and the collection, preservation, documentation and analysis of physical evidence that the Chief of Police will:
 - a) ensure and report back on compliance by members of the police service with sections 132, 133 and 134 of the *Police Services Act*;
 - b) establish procedures, consistent with the advice from the Centre of Forensic Sciences and its current version of the *Laboratory Guide for the Investigator*, for the safe and secure collection, preservation, control, handling and packaging of evidence;
 - c) establish procedures for the secure collection, preservation and control of property;
 - d) ensure that an annual audit of all property/evidence held by the police service is conducted by a member(s) not routinely or directly connected with the property/evidence control function, and report the results to the Board; and
 - e) where a member who has responsibility for a property/evidence storage area is transferred or replaced, ensure that an inventory is taken of all property/evidence in that area.

2. Administration

- 2.1 That Policy 2004-22 Collection, Preservation and Control of Evidence and Property passed the 9th day of March 2004, be repealed.
- 2.2 That this Policy is hereby enacted by the Peterborough Lakefield Police Services Board on this 16th day of March 2006 and shall take effect on that date.

Dr. Thomas H.B. Symons, Chair
Peterborough Lakefield Police Services Board

Additional References:

Evaluation Date: March 10th, 2009
Issue Date: March 16th, 2006
Revision Dates: