



## **PETERBOROUGH LAKEFIELD POLICE SERVICES BOARD**

### **LE-022 - Officer Note Taking**

1. It is the policy of the Peterborough Lakefield Police Services Board that the Chief of Police will establish procedures relating to officer note taking, including the secure storage and retention of police officer notes.
2. **Administration**
  - 2.1 That Policy 2004- 24 Officer Note Taking passed the 9<sup>th</sup> day of March 2004, be repealed.
  - 2.2 That this Policy is hereby enacted by the Peterborough Lakefield Police Services Board on this 16<sup>th</sup> day of March, 2006 and shall take effect on that date.

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Dr. Thomas H.B. Symons, Chair  
Peterborough Lakefield Police Services Board

#### **Additional References:**

Evaluation Date: June 9<sup>th</sup>, 2009  
Issue Date: March 16<sup>th</sup>, 2006  
Revision Dates: