



## **PETERBOROUGH LAKEFIELD POLICE SERVICES BOARD**

### **TOWING POLICY**

#### **Policy Statement:**

The Peterborough Lakefield Police Services Board desires to enact a Towing Policy to ensure the establishment of procedures that will assist in the effective operation of the Peterborough Lakefield Community Police Service.

#### **Application:**

This policy applies to the Peterborough Lakefield Police Services Board and the Chief of Police, or designate and provides the foundation for further development of Peterborough Lakefield Community Police Service operational policies and procedures dealing with the towing, seizure, storage and release of vehicles.

The Peterborough Lakefield Community Police Service, during the conduct of police activities, is often required to arrange for the towing of vehicles. If the owner/operator of the vehicle, to be towed, indicates a preference for a particular tow company, the police service is absolved from responsibility with respect to towing activities. If however the owner/operator cannot, or does not indicate a preference for a particular tow company, then the police service becomes involved in obtaining towing services. Furthermore in certain circumstances in carrying out its duties, vehicles are seized by the police service and of necessity are towed, stored and examined. In such circumstances the towing company used is chosen by the police service. It is appropriate therefore that when the police service has involvement in selecting towing companies, an equitable system is used based on fairness of opportunity and competency standards.

#### **Authority:**

The Peterborough Lakefield Police Services Board shall establish policies for the effective management of the police service under the *Police Services Act, 1990, section 31*.

#### **1. Implementation**

## 1.1 Chief of Police

- (a) The Chief of Police shall establish a process that will provide reasonable assurance to the police service that towing companies involved in police initiated towing meet appropriate standards of competency and risk management in the towing and storage business.
- (b) The Chief of Police shall also establish a process for the selection of towing companies, which meet the specific needs of the Police Service with respect to police ordered towing assignments. (i.e. - vehicles seized for forensic examination, police vehicles in need of towing, and like situations)
- (c) The process used under section (b) shall be in accordance with the Peterborough Lakefield Police Service Board Financial Policy.
- (d) The Chief of Police shall approve a system that ensures fairness of opportunity to all towing companies involved in police initiated towing in the City of Peterborough and the Ward of Lakefield in the Township of Smith-Ennismore-Lakefield.

## 2. Administration

- 2.1 That this Policy is hereby enacted by the Peterborough Lakefield Police Services Board on this 8<sup>th</sup> day of February, 2005 and shall take effect on that date.
- 2.2 That distribution of this Policy be unrestricted.

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Alan M. Wilson, Chair  
Peterborough Lakefield Police Services Board

### Additional References:

Evaluation Date:  
Issue Date: February 8<sup>th</sup>, 2005  
Revision Dates: