

Victim Services Unit

Program History

In 1992 the YWCA and the Peterborough Lakefield Community Police Service initiated a yearlong project to assist in identifying the needs of victims of crime.

The focus of the study was to identify and review the primary needs of, and ongoing support programs for, victims of crime and crisis. In January of 1995 the victim services program was implemented. The program operates from within the Peterborough Lakefield Community Police Service.

The Peterborough Lakefield Community Police Service remains committed to addressing the needs of persons victimized by crime and affected by circumstance and tragedy.

Presentation and information on Victim Services and Victim Issues are available by request. All inquiries regarding the program are welcomed

Victim Services Mandate

Providing the post incident and long term information and referral needs of victims of crime.

Maintaining high quality services to crime victims by reinforcing officer awareness of victims' concerns.

Maintaining liaison with community support network.

Implementing and maintaining a comprehensive program to address the broad needs of victims.

Office Hours

Monday to Friday
8:00am to 4:00pm

705.876.1122
Extension 268

www.peterboroughpolice.com

**Peterborough Lakefield Community Police Service
Victim Services Volunteer Application Questions**

1. What are your reasons for wanting to work specifically with victims of crime?

2. How do you think that victim services is different than policing?

3. What does emotional support mean to you, and how do you support someone in this way?

4. One goal of victim services is to empower individuals as they progress through the criminal justice system. What does empowering mean when it comes to helping victims through a personal crisis?

5. What skills do you have that will assist you in your role as a victim services volunteer worker?

6. Briefly describe the following:

- Accused

- Crisis

- Secondary Victim

- Empathy

- Rescuing

7. What is the difference between rescuing and empowerment?

8. What specific skills do you have that will assist your capacity to help others?



Peterborough Lakefield Community Police Service Victim Services Unit

Volunteer Application Form

Thank you for your interest in our program. Due to the scarcity of training resources and the large number of applications we receive, this Unit selects volunteers on a competitive basis. Our initial selection screening process is designed to determine an applicant's aptitude, skill and commitment required to work with victims. In order for your application to be considered, please complete the Application Form, Application Questions and include all required information, including a resume.

Preliminary Check List

Considering all of my life commitments, I am able to Complete one four-hour weekly shift with the Victim Services Unit for one continuous year.	Yes	No
I have not been investigated for a crime.	Yes	No
I have not been convicted of an offence.	Yes	No
I have a valid Drivers License.	Yes	No
I am 19 years of age or older.	Yes	No

Personal Information for Security Purposes

Last Name	First Name	Middle Name	
All Names Used Since Birth			
Male	Female	Place of Birth	
Drivers License Number and Province Issues			
Home Address		City	Province Postal Code
Telephone: Home	Business	Other	E-mail
Will you accept calls from the program staff at work?		Yes / No	

Work History *(Only complete information in this section that is not included on your resume)*

Current Employer:	
Length of employment: From (y/m/d)	To (y/m/d)
Position Title:	

Related Volunteer Experience

Organization	Duties	Dates From - To

Educational History

Schools or courses attended / other skills / training	Dates

Information for Security Purposes

Please List spouse/partner, children, siblings and co-habitators:					
Last	First	Middle	Sex	Birth Date	Relationship

Additional Information

Full Name of Emergency Contact and Relationship to You.

Besides English, what other language skills are you willing to work in?

Are you familiar with police / legal terms in these languages?

How did you hear about this Victim Services Unit?

Have you ever applied to a Victim Services Unit before, if yes, which Unit?

Have you ever, or do you intend to apply to a police force? If yes, which one(s):

Are you an active applicant with a police force? If yes, which stage are you at?

References

Business:

Personal:

Availability *(Please check the shifts you are able to work)*

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
0800-1200							
1200-1600							

Authorization to Conduct a Background Investigation

In order to obtain a volunteer position with Victim Services, I am required to show that I am of good character and have a good motor vehicle driving record. By signing this form, I hereby authorize the Peterborough Lakefield Community Police Service to inquire and determine whether or not I have ever been investigated, charged or convicted of a criminal offence. I further authorize the Department to obtain a full and complete disclosure of all facts uncovered. I further agree that the Department may contact my volunteer and paid work sites and the individuals that I have provided as references for me. I am providing the following information for the police investigation and affirm that I am of good character, have no criminal record, have not been involved in a police investigation and have a good driving record.

I further understand that, the Peterborough Lakefield Community Police Service reserves the right not to disclose reasons resulting in a denial of acceptance into the Victim Services Unit.

Name of Applicant (Please Print)

Name of Witness (Please Print)

Date of Birth (yy.mm.dd)

Telephone Number

Signature of Applicant

Signature of Witness

Date

Date

VSU Completed Application Check List:

Please be sure that the following requirements are included in your application:

- ❑ Resume
- ❑ Application Questionnaire
- ❑ Volunteer Application Form
- ❑ Witness Signature
- ❑ Signature authorizing us to perform a police record check

Thank you for your interest in working with victims of crime.

We look forward to receiving your application and meeting you.

Please mail or drop off your completed application package to:

**Peterborough Lakefield Community Police Service
Victim Services Unit
500 Water Street, PO Box 2050
Peterborough, ON
K9J 7Y4**