

Peterborough Police Services Board

April 2nd 2019 – Public Minutes

Minutes of the public meeting of the Peterborough Police Services Board held in the Hugh Waddell Boardroom.

Members Present: Councillor Gary Baldwin, Chair
Mr. Ken East, Vice Chair
Mayor Diane Therrien
Mr. Bob Hall
Mr. Mark Graham

Also Present: Scott Gilbert, Chief of Police
Tim Farquharson, Deputy Chief of Police
Councillor Anita Locke, Advisor for Selwyn Township
Niquel Pritchard Pataki, Executive Assistant

Regrets: Mayor Scott McFadden, Advisor for Cavan Monaghan Township

1. The Chair called the meeting to order. (4:09 PM)

2. Approval To Go In-Camera

Moved by Diane Therrien
Seconded by Ken East

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –
CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The Chair reconvened the public meeting at 6:30 PM and welcomed Councillor Anita Locke.

3. Approval of the Agenda

Moved by Bob Hall
Seconded by Mark Graham

That the agenda of the Peterborough Police Services Board's public meeting of April 2nd 2019 be approved as amended. –
CARRIED

The Policy Committee items were moved up as Mayor Therrien had to leave due to a previous commitment. A report on the Data Domain Enterprise Back Up was added to the agenda.

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Diane Therrien

Seconded by Bob Hall

That the Minutes of the March 19th public meeting be approved as circulated. –
CARRIED

6. Chief's Remarks

Moved by Ken East
Seconded by Mark Graham

That the Board receive the Chief's verbal remarks. –
CARRIED

Chief Gilbert informed the Board that the Women in Policing event held at Fleming College was well attended and provided an opportunity to mentor women for a career in policing. The two Trent University students who conducted a diversity study for the Service won the Community Impact Award for their work.

7. Chair's Remarks

Nil

8. Presentation: Peterborough Humane Society

Moved by Diane Therrien
Seconded by Ken East

That the Board receive the presentation from the Peterborough Humane Society.
– CARRIED

Shawn Morey, Executive Director, and Susan Dunkley, Manager of Development and Outreach, presented.

9. Policy and Planning Committee

a) Update on the March 25th Meeting

Moved by Bob Hall
Seconded by Mark Graham

That the Board receive the verbal update regarding the March 25th policy committee meeting from Diane Therrien and Ken East. –
CARRIED

Ken East and Diane Therrien updated the Board:

- A working group will be formed to study who should administer the taxi and limousine bylaws. The group will consist of a Member of the Service, a City Staff member and the Board's Executive Assistant.
- Diane Therrien is meeting with the City Solicitor, David Potts, to discuss the working group.
- City Council authorization for the Transportation Network Company (TNC) Bylaw is coming in May.
- Chief Gilbert and the Board's Executive Assistant will set a meeting date with staff to simplify the wording in the bylaws. He will also have staff simplify the wording in the applications.
- The public consultation for the increase in the licensing fees will be held later in May. The Board will schedule a meeting and invite the parties to attend and provide input. An information package will also be provided.
- The public consultation on the TNC bylaw will be determined at a later date.

b) Complaints Regarding the Taxis

Moved by Ken East

Seconded by Diane Therrien

That the Board receive the complaints from two citizens regarding the high taxi rates and lack of available cabs. Further, that the Chair correspond with both taxi companies and provide them with the complaints. –
CARRIED

Diane Therrien left the meeting at 7:09 PM due to a previous commitment.

10. Correspondence:

Moved by Mark Graham
Seconded by Bob Hall

That the following correspondence be received as one omnibus motion:

a) Ontario Municipal Management Institute

The letter to the Chair informing the Board that Inspector John Lyons has been recognized and awarded the CMM III Police Professional.

b) Ministry of Community Safety and Correctional Services (MCSCS)

- i) The revoked Regulation for the Canada Post Labour Disruption regarding val tag expirations.
- ii) The amendments to Ontario's Service Plate Program extending the use of service plates on trailers carrying loads.
- iii) The requirement to disclose information in certain circumstances regarding criminal investigations to the Correctional Services Oversight and Investigation Unit.
- iv) The information on cannabidiol (CBD) from the Alcohol and Gaming Commission and Health Canada. –

CARRIED

11. 2018 Purge Report

Moved by Bob Hall
Seconded by Ken East

That the Board receive the 2018 Purge Report from Sgt. Marilyn Gandy and Deputy Chief Farquharson. –
CARRIED

12. Data Domain Enterprise Backup

Moved by Mark Graham
Seconded by Ken East

That the Board confirm a pre-approved request to purchase two new data domain enterprise backup devices from Dell/EMC at a cost of \$66,062.83 plus tax.

Further, that the Board authorize that \$37,391.00 of the funds come from the Enterprise Storage account in the special projects reserve and \$30,528.00 for the Enterprise Storage in the 2019 IT budget. –
CARRIED

13. Finance/Budget Committee

a) 2018 Year End Financial Report for the Service

Moved by Bob Hall
Seconded by Ken East

That the Board receive the 2018 year-end financial report for the Service from Tia Nguyen, Finance Manager, and Chief Gilbert. –
CARRIED

Tia Nguyen explained that much of the surplus was due to the absence of six Members who are off on long term leave which is not sustainable. She also noted that there are items required from the surplus that are not before the Board today such as a radio tower for court.

There was discussion as to why the Board only receives 50% of the surplus when other city funded agencies receive the full amount and don't require the permission of Council to transfer it into their reserve.

b) Operational Items Needed from the 2018 Surplus

i) Additional Work Station for the Public Safety Answering Point and Work Needed in the 9-1-1 Communications Centre

Moved by Bob Hall
Seconded by Mark Graham

That the Board receive the report from Alison Kirkland and Chief Gilbert regarding the need to use the 2018 surplus to fund the required expenditures to purchase an additional work station and update, move and clean the current work stations in the 9-1-1 Communications Centre.

Further, should Council permit the Board to keep the necessary funds from the 2018 surplus, the purchase in the amount of \$56,943.88 be approved. –
CARRIED

ii) P25 Inter RF Subsystem Interface (ISSI) and Programming Services

Moved by Bob Hall
Seconded by Ken East

That the Board receive the report from Alison Kirkland and Chief Gilbert regarding the need to use the 2018 surplus to fund the install of the P25 Inter RF Subsystem Interface (ISSI) and programming to the Peterborough Police Service's radio system.

Further, that this item be deferred until the Board knows whether or not the Township of Cavan Monaghan will contract policing services beyond September 30th 2020 with the Peterborough Police Service. –
CARRIED

Chief Gilbert informed the Board if this project proceeds, an MOU with the Durham Regional Police Service would be required to use their tower.

c) Authorization to Write to Council

Moved by Bob Hall
Seconded by Ken East

That the Board authorize the Chair to write to Council asking to transfer the 2018 surplus of \$394,775 to the Police Special Projects Reserve Account to assist with the possible install of the ISSI for the radio system, the additional workstation and items for the 9-1-1 Communications Centre and future projects. –
CARRIED

14. Board Request Regarding the Contract Policing Discussions

Moved by Ken East
Seconded by Mark Graham

That the Board directs the Chair to write to the CAO for the City of Peterborough and the CAO for the Township of Douro Dummer seeking permission for Ken East and Diane Therrien to attend and participate in the meetings to discuss the Douro Dummer costing and any future police costings. –
CARRIED

Chief Gilbert informed the Board that the next meeting to discuss the Douro-Dummer costing is April 23rd at 10:30 AM.

15. Update on the Submission for the CAPG Conference

Moved by Ken East
Seconded by Mark Graham

That the Board receive the update from the Executive Assistant regarding the submission to host the 2021 or 2022 CAPG Conference. –
CARRIED

The Executive Assistant informed the Board that Joe Rees and Tracie Bertrand from PKED suggested submitting a bid for the 2022 conference as it will provide more time to put a proposal together and would coincide with the opening of the new Canadian Canoe Museum where some of the events and meetings could be held. The submission date for the 2022 proposals is April 30th 2020. Joe Rees will be in attendance at the April 16th public meeting to present some ideas to the Board.

16. Ratification and Adjournment

Moved by Mark Graham
Seconded by Bob Hall

That the Board ratify all actions of today's date. –
CARRIED

Moved by Mark Graham
Seconded by Bob Hall

That the public meeting be adjourned. (8:22 PM) –
CARRIED

Read and approved this 16th day of April 2019.

Niquel Pritchard Pataki, Executive Assistant

Gary Baldwin, Chair