

Peterborough Police Services Board

February 19th 2019 – Public Minutes

Minutes of the public meeting of the Peterborough Police Services Board held in the Hugh Waddell Boardroom.

Members Present: Councillor Gary Baldwin, Chair
 Mr. Ken East, Vice Chair
 Mayor Diane Therrien
 Mr. Bob Hall
 Mr. Mark Graham

Also Present: Scott Gilbert, Chief of Police
 Tim Farquharson, Deputy Chief of Police
 Councillor Anita Locke, Advisor for Selwyn Township
 Niquel Pritchard Pataki, Executive Assistant

Regrets: Mayor Scott McFadden, Advisor for Cavan Monaghan Township

1. The Chair called the meeting to order. (5:01 PM)

2. Approval To Go In-Camera

Moved by Diane Therrien
 Seconded by Mark Graham

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –
 CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The public meeting reconvened at 6:22 PM.

3. Approval of the Agenda

Moved by Ken East
 Seconded by Bob Hall

That the agenda of the Peterborough Police Services Board's public meeting of February 19th 2019 be approved as circulated. –
 CARRIED

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Diane Therrien
 Seconded by Mark Graham

That the Minutes of the public meeting held on February 5th 2019 be approved as circulated. –
CARRIED

6. Chief's Remarks

Moved by Ken East
Seconded by Diane Therrien

That the Board receive the Chief's verbal remarks. –
CARRIED

Chief Gilbert introduced newly promoted Inspector John Lyons. Inspector Lyons is in charge of Operations taking over from Inspector Collins who has moved to CIB.

Sgt. John Townsend introduced the 15 new Auxiliary Members of the Service.

7. Chair's Remarks

Moved by Bob Hall
Seconded by Mark Graham

That the Board receive the Chair's verbal remarks. –
CARRIED

The Chair congratulated Inspector Lyons. He also mentioned the retirement event he attended earlier that day for PC Dan Lemay where he presented him with his retirement badge and noted how well attended the event was.

The Chair asked the Executive Assistant about training and how that has happened in the past as we have new Board Members and this is something the Board should look at doing.

The Executive Assistant explained that training has been conducted by our policing services advisors from the Ministry and is usually a half day event with a tour of the building. Board Members are also encouraged to take a ride along.

Chief Gilbert told the Members to contact Inspector Lyons directly to make arrangements for one.

8. Delegations and Presentations: Christie Lee and Alice Czitrom, Victim Services

Moved by Diane Therrien
Seconded by Mark Graham

That the Board receive the presentation from Christie Lee and Alice Czitrom from the Victim Services unit. –
CARRIED

9. Canadian Association of Police Governance (CAPG)

Moved by Ken East
Seconded by Bob Hall

That the Board receive the following correspondence from the CAPG:

- a) The Autism Awareness Training webinar for Police on February 26th.
- b) The Request for Proposals to host the 2021 and 2022 CAPG Annual Meeting and Conference which includes the First Nations Governance Council Conference.

- c) The March 19th webinar on the Canadian Association of Chiefs of Police (CACCP) Priorities for the Future and Partnering with the CAPG.
- d) The information on the Law of Policing Conference taking place in Toronto May 1st and 2nd. –

CARRIED

The Executive Assistant was asked to follow up with Peterborough and Kawartha Economic Development to see if it is feasible for the Board to look at hosting the 2021 or 2022 CAPG Annual Meeting and Conference.

10. Blueline Magazine

Moved by Diane Therrien
Seconded by Mark Graham

That the Board receive the February edition of Blueline magazine. –
CARRIED

11. 2018 Report on the Employee and Family Assistance Program

Moved by Diane Therrien
Seconded by Ken East

That the Board receive the 2018 report on the Employee and Family Assistance Program from Deputy Chief Farquharson and Karen Howran. –
CARRIED

12. 2018 Annual Collection of Identifying Information in Certain Circumstances Report

Moved by Diane Therrien
Seconded by Bob Hall

That the Board receive the 2018 Annual Collection of Identifying Information in Certain Circumstances Report from Chief Gilbert. –
CARRIED

13. 4th Quarter Contract Policing Reports: Cavan Monaghan and Lakefield

a) Cavan Monaghan

Moved by Diane Therrien
Seconded by Ken East

That the Board receive the 4th quarter policing report for Cavan Monaghan from Inspector Collins and Chief Gilbert. –
CARRIED

b) Comments from Mayor McFadden

Nil

Inspector Collins informed everyone that the foot patrol has been increased in Cavan Monaghan after discussions with township staff and Members of our Service.

c) Lakefield

Moved by Mark Graham

Seconded by Bob Hall

That the Board receive the 4th quarter policing report for Lakefield from Inspector Collins and Chief Gilbert and the comments from Councillor Anita Locke. –
CARRIED

Councillor Locke said Lakefield is a very safe community. She attended a very productive meeting with Sgt. Quinlan and township staff. The officers are highly visible and are trying to meet with business owners at least once a year.

Selwyn Council voted in favour of allowing a retail cannabis store and there is now an interim control bylaw in place for large scale grow-ops. She asked for additional attention to the public school intersection when possible as this is a concern of local residents.

14. Status of the 2017-2019 Business Plan

Moved by Mark Graham
Seconded by Diane Therrien

That the Board receive the report from Chief Gilbert regarding the status of the 2017-2019 Business Plan at the end of 2018. –
CARRIED

15. Request for an Additional Civilian Position

Moved by Ken East
Seconded by Bob Hall

That the Board receive the report from Karen Howran, HR Manager, Chief Gilbert and Deputy Chief Farquharson requesting that an HR Assistant be added as an additional civilian position in the HR Division. Further, that the Board approve this request. –
CARRIED

Chief Gilbert informed the Board that there is money in the budget with savings from other positions and retirements. The Service will have to come to an agreement with the Peterborough Police Association on the salary. We spoke with the City and they have no capacity to assist us.

Bob Hall said that moving forward new positions should be part of the budget process. Both Selwyn and Peterborough have approved cannabis stores and with that comes money which could be used by the police.

16. Policy and Planning Committee: Draft RFP for the 2020-2022 Business Plan

Moved by Ken East
Seconded by Diane Therrien

That the Board receive the draft RFP for the 2020-2022 Business Plan from the Policy and Planning Committee. –
CARRIED

Ken East explained that clause 4.a) vi) should be removed.

The Executive Assistant was asked to add a clause that states the material compiled by the consultant belongs to the Board.

Mark Graham felt it was important to interview the top candidates.

17. Announcement of the Auction Fund Grants

Gary Baldwin announced the following grants as per section 15.6 of the Financial Policy:

- a) \$2,693.00 to the Women in Policing event being held March 23rd at Fleming College.
- b) \$1,500.00 to the Inviting Resilience Conference taking place May 21st and 22nd at Trent University.

18. Authorization for the Chair to Sign Any Grant Requests and Reporting Requirements in 2019

Moved by Diane Therrien
Seconded by Mark Graham

That the Chair be authorized to sign the grant applications and any necessary reporting requirements in 2019 on behalf of the Board. –
CARRIED

19. Appointment of Auxiliary Members to the Service

Moved by Bob Hall
Seconded by Ken East

As per section 52 (1) of the **Police Services Act** and with approval of the Ministry of Community Safety and Correctional Services, the Board hereby appoints the following people as Auxiliary Members to the Peterborough Police Service:

- Priscilla Boniol
 - Jared Brandon
 - Melissa Brinklow
 - Nick Daddazio
 - Kyle Duckett
 - Jeffrey Fredenburg
 - Jesse Lappan
 - Julie Levesque
 - Shelley Marshall
 - Karen McArthur
 - Shaun McCracken
 - Rob Ostapek
 - Ryan Stabler
 - Amelia Watts
 - Teena (Kruger) Yates –
- CARRIED

20. Presentation to City Council: Status of the Business Plan

Moved by Diane Therrien
Seconded by Bob Hall

That the Board receive the information from the Executive Assistant regarding the March 4th presentation to City Council on the status of the Business Plan at the end of 2018. Further, that Ken East will present to Council. –
CARRIED

21. Ratification and Adjournment

Moved by Diane Therrien
Seconded by Bob Hall

That the Board ratify all actions of today's date. –
CARRIED

Moved by Diane Therrien
Seconded by Bob Hall

That the public meeting be adjourned. (8:06 PM)–
CARRIED

Read and approved this 5th day of March 2019.

Niquel Pritchard Pataki, Executive Assistant

Gary Baldwin, Chair