

Peterborough Police Services Board

February 5th 2019 – Public Minutes

Minutes of the public meeting of the Peterborough Police Services Board held in the Ann Cuthbertson Room.

Members Present: Councillor Gary Baldwin, Chair
Mr. Ken East, Vice Chair
Mayor Diane Therrien
Mr. Bob Hall
Mr. Mark Graham

Also Present: Scott Gilbert, Chief of Police
Tim Farquharson, Deputy Chief of Police
Councillor Anita Locke, Advisor for Selwyn Township
Niquel Pritchard Pataki, Executive Assistant

Regrets: Mayor Scott McFadden, Advisor for Cavan Monaghan Township

1. The Chair called the meeting to order. (3:59 PM)

Jeeti Sahota from the Ministry of Community Safety and Correctional Services was also in attendance.

2. Approval To Go In-Camera

Moved by Ken East
Seconded by Bob Hall

That the Peterborough Police Services Board move in-camera to discuss items contained in the agenda package. –
CARRIED

Police Services Act:

35 (4): The board may exclude the public from all or part of a meeting or hearing if it is of the opinion that,

- (a) matters involving public security may be disclosed and, having regard to the circumstances, the desirability of avoiding their disclosure in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public; or
- (b) intimate financial or personal matters or other matters may be disclosed of such a nature, having regard to the circumstances, that the desirability of avoiding their disclosure in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that proceedings be open to the public. R.S.O. 1990, c. P.15, s. 35.

The Chair reconvened the public meeting at 6:30 PM.

3. Approval of the Agenda

Moved by Diane Therrien
Seconded by Mark Graham

That the agenda of the Peterborough Police Services Board's public meeting of February 5th 2019 be approved as amended. –
CARRIED

Agenda items #13 and #14 were reversed in order.

4. A declaration of conflict of interest was not noted.

5. Approval of the Minutes

Moved by Bob Hall

Seconded by Ken East

That the Minutes of the public meeting held on January 22nd 2019 be approved as circulated. –

CARRIED

6. Chief's Remarks

Moved by Diane Therrien

Seconded by Mark Graham

That the Board receive the Chief's verbal remarks. –

CARRIED

Chief Gilbert informed everyone that the Service will be hosting four public safety forums in March; two in Peterborough, one in Cavan Monaghan and one in Lakefield.

Deputy Chief Farquharson announced that the Service is undertaking its third initiative with the Anishinabek Police Service as one of their constables will be joining us for training.

7. Chair's Remarks

Moved by Diane Therrien

Seconded by Mark Graham

That the Board receive the Chair's verbal remarks. –

CARRIED

The Chair thanked the Board for the committee work that has been undertaken. He informed everyone that he attended the first meeting to discuss the Community Safety and Wellbeing Plan with the Chief and Peter Williams this morning.

Chief Gilbert said the Service is very lucky to have Peter Williams. He is an excellent asset and will be a key part of the plan.

8. Delegations and Presentations

Nil

9. Ontario Association of Police Services Boards (OAPSB)

Moved by Diane Therrien

Seconded by Mark Graham

That the Board receive the following information from the OAPSB:

a) The notice of the 2018 Annual General Meeting being held on May 24th at 2:15 PM at Caesars Windsor.

b) The request for sponsorship for the 2019 Spring Conference and AGM. –

CARRIED

10. 2018 Annual Use of Force Report

Moved by Bob Hall

Seconded by Diane Therrien

That the Board receive the 2018 Annual Use of Force Report from Chief Gilbert and Sgt. Rob Fitzgerald. –

CARRIED

11. 4th Quarter Complaints Report

Moved by Ken East
Seconded by Diane Therrien

That the Board receive the 4th Quarter Complaints Report from Chief Gilbert and S/Sgt. Jamie Hartnett. –
CARRIED

12. Records Supervisor

Moved by Diane Therrien
Seconded by Ken East

That the Board receive the report from Karen Howran, HR Manager, and Chief Gilbert regarding the civilianization of the Records Supervisor position.

Further, that the Police Services Board and the Peterborough Police Association agree to the Memorandum of Understanding to include a Records Supervisor at a pay rate of 117% of merit rate of Job Class 16 to the Appendix 2 of the Civilian Agreement 2016 – 2019. –
CARRIED

13. Policy Committee

Moved by Ken East
Seconded by Diane Therrien

That the Board receive the information and verbal update from Ken East regarding the recent policy committee meeting. Further, that the Board combine the Policy and Planning Committee into one. –
CARRIED

Ken East informed the Board that the Policy Committee met on January 30th and highlighted the following:

- A number of policies including the Terms of Reference need updating.
- The Terms of Reference have been sent back to the Committees to review, make changes and return to a future meeting for Board approval.
- The suggestion is to merge the Policy Committee with the Business Plan Committee.

Priorities include completing the Business Plan, simplifying the bylaws, updating the Information Sharing Protocol and the Board Member Orientation Policy as well as enacting a Fees Bylaw and Public Consultation Policy which was directed by the Board at the last meeting.

14. Business Plan Committee

Moved by Mark Graham
Seconded by Bob Hall

That the Board receive the information and verbal update from the Business Plan Committee regarding a strategy to complete the 2020-2022 plan. –
CARRIED

Ken East informed everyone that the Committee is proposing to use a single consultant to oversee the process. He highlighted Senator Sinclair's report on the Thunder Bay Police Services Board and the need for Boards to become more

engaged in the process. The draft Terms of Reference will be provided at the February 19th meeting.

15. Announcement of the Auction Fund Grant to the Peterborough Humane Society

The Chair announced the auction fund grant to the Humane Society in the amount of \$1,500.00 for their upcoming Fur Ball Gala.

16. Ontario Association of Police Services Boards (OAPSB), Zone 3

Moved by Mark Graham
Seconded by Diane Therrien

That the Board receive the 2019 membership information from the OAPSB Zone 3. Further, that the membership be renewed for 2019 in the amount of \$100.00.
– CARRIED

17. Request from Douro Dummer Township

Moved by Ken East
Seconded by Diane Therrien

That the Board receive the January 17th 2019 letter from David Clifford, CAO for the Township of Douro Dummer, asking if the City of Peterborough and the Peterborough Police Service have an interest in providing a policing quote for the next four or more years. –
CARRIED

18. Facility Review Steering Committee

Moved by Ken East
Seconded by Diane Therrien

That Mark Graham be appointed to the Facility Review Committee. –
CARRIED

19. Ratification and Adjournment

Moved by Bob Hall
Seconded by Diane Therrien

That the Board ratify all actions of today's date. –
CARRIED

Moved by Ken East
Seconded by Bob Hall

That the public meeting be adjourned. (7:26 PM) –
CARRIED

Read and approved this 19th day of February 2019.

Niquel Pritchard Pataki, Executive Assistant

Gary Baldwin, Chair